

Informal Joint Performance and Audit Scrutiny Committee



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda								
Date:	Wednesday 25 November 2015								
Time:	5.00pm								
Venue:	Conference Chamber West West Suffolk House Western Way Bury St Edmunds								
Full Members:	<p style="text-align: center;">Chairman Sarah Broughton Vice Chairman Patricia Warby</p> <p><u>Conservative Members (8)</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Sarah Broughton</td> <td style="width: 33%;">Karen Richardson</td> </tr> <tr> <td>Carol Bull</td> <td>Peter Thompson</td> </tr> <tr> <td>Beccy Hopfensperger</td> <td>Paula Wade</td> </tr> <tr> <td>Betty Mclatchy</td> <td>Patricia Warby</td> </tr> </table> <p><u>Charter Member (1)</u> David Nettleton</p> <p><u>UKIP Member (1)</u> Barry Robbins</p>	Sarah Broughton	Karen Richardson	Carol Bull	Peter Thompson	Beccy Hopfensperger	Paula Wade	Betty Mclatchy	Patricia Warby
Sarah Broughton	Karen Richardson								
Carol Bull	Peter Thompson								
Beccy Hopfensperger	Paula Wade								
Betty Mclatchy	Patricia Warby								
Substitutes:	<p><u>Conservative Members (3)</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Jeremy Farthing</td> <td style="width: 33%;">David Roach</td> </tr> <tr> <td>Ivor Mclatchy</td> <td></td> </tr> </table> <p><u>Charter Member (1)</u> Diane Hind</p> <p><u>UKIP Member (1)</u> John Burns</p>	Jeremy Farthing	David Roach	Ivor Mclatchy					
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Ivor Mclatchy									
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.								
Quorum:	Four Members								
Committee administrator:	Christine Brain Scrutiny Officer Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk								

5.00pm	Informal discussions with Forest Heath District Council's Performance and Audit Scrutiny Committee on the five substantive items listed below under Items 5 to 9 inclusive, to be held in <u>Conference Chamber West.</u>
5.30pm	The formal meeting of the Performance and Audit Scrutiny Committee will commence at 5.30pm or immediately following the conclusion of the informal discussions, whichever is the later, in <u>Conference Chamber West.</u>

All Members of Forest Heath District Council's Performance and Audit Scrutiny Committee have been invited to enable informal discussions on the reports listed in Items 5 to 9 inclusive below to take place between the two authorities.

COUNCILLORS

Conservative
Members (8)

David Bimson
Brian Harvey
Colin Noble

Ruth Bowman
Louise Marston
Lance Stanbury

Louis Busuttil
Christine Mason

West Suffolk
Independent (1)

Andrew Appleby

UKIP (1)

Peter Ridgwell

On the conclusion of the informal joint discussions, Members of Forest Heath's Performance and Audit Scrutiny Committee will withdraw from Conference Chamber West to Conference Chamber East to hold their formal meeting and St Edmundsbury's Performance and Audit Scrutiny Committee will continue its meeting in **Conference Chamber West** as follows:

Agenda

Page No

Procedural Matters

Part 1(A) - Public

1. Substitutions

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

2. Apologies for Absence

3. Minutes

1 - 8

To confirm the minutes of the meeting held on 23 September 2015 (copy attached).

4. Public Participation

Members of the public who live or work in the District are invited to put one question/statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

(Following the informal discussions held with Forest Heath District Council's Performance and Audit Scrutiny Committee on Items 5 to 9 below, Members are reminded that no further debate shall take place. However, Members are requested to either formally note/resolve Items 5 to 9 below).

5. Mid-Year Internal Audit Progress Report 2015-2016

9 - 18

Report No: **PAS/SE/15/028**

(For reference purposes, Forest Heath District Council's Report Number is PAS/FH/15/028)

6. Subscription Charge for the Brown Bin Service

19 - 28

Report No: **PAS/SE/15/029**

(For reference purposes, Forest Heath District Council's Report Number is PAS/FH/15/029)

	Page No
7. Balanced Scorecards Quarter 2 Performance 2015-2016	29 - 46
Report No: PAS/SE/15/030 <i>(For reference purposes, Forest Heath District Council's Report Number is PAS/FH/15/030)</i>	
8. West Suffolk Strategic Risk Register Quarterly Monitoring Report - September 2015	47 - 62
Report No: PAS/SE/15/031 <i>(For reference purposes, Forest Heath District Council's Report Number is PAS/FH/15/031)</i>	
9. Work Programme Update	63 - 66
Report No: PAS/SE/15/032 <i>(For reference purposes, Forest Heath District Council's Report Number is PAS/FH/15/032)</i>	

Part 1(B) - Public

10. Ernst and Young - Presentation of Annual Audit Letter (2014-2015)	67 - 84
Report No: PAS/SE/15/033	
11. Financial Performance Report (Revenue and Capital) Quarter 2 - 2015-2016	85 - 106
Report No: PAS/SE/15/034	
12. Delivering a Sustainable Budget 2016-2017- Update	107 - 110
Report No: PAS/SE/15/035	
13. Mid-Year Treasury Management Performance Report and Investment Activity (April - September 2015)	111 - 122
Report No: TMS/SE/15/005 will be considered by the Treasury Management Sub-Committee on 16 November 2015. The Chairman/Acting Head of Resources and Performance will update the Committee verbally on any issues or recommendations arising from the consideration of this report.	

Part 2 – Exempt

NONE